



**Stella Maris Polytechnic University
Catholic Archdiocese of Monrovia
Sexual Harassment
Compliance Form**

For Professors and Staff

University Statement on Sexual Harassment:

As an institution guided by Catholic values, we are committed to fostering an environment of dignity, respect, and mutual care for every member of our academic community. Sexual harassment, in any form, violates our mission and the teachings of the Catholic Church. Our commitment to upholding both legal standards and the principles of Catholic social teaching necessitates a zero-tolerance policy for harassment.

Instructions:

As part of your role as a professor and Employee, it is mandatory that you understand and agree to comply with the university's policies on sexual harassment. This form must be signed and submitted annually.

I. Policy Acknowledgement

I, the undersigned, hereby acknowledge that I have received, read, and understood the Sexual Harassment Policy of Stella Maris Polytechnic University. I affirm that I am committed to upholding the university's commitment to creating a safe and respectful environment that aligns with Catholic values.

By signing this form, I agree to adhere to the following:

- Treat all students, faculty, and staff with respect and dignity, in accordance with Catholic teachings.
- Abstain from engaging in any form of sexual harassment, which includes but is not limited to:
 - Frequent phone communication outside of official class chart or staff room.
 - Unwelcome sexual advances.

- Text messages with overt Sexual remarks.
- Texting sexually related Jokes
- Text messages sharing personal sexual information
- Requests for sexual favors (These are often quid pro quo,i.e, a workplace perk is offered in exchange for a Sexual favor)
- Other verbal, non-verbal, or physical conduct of a sexual nature that affects an individual's employment, education, or participation in university programs.
- Report any instances of sexual harassment that I witness or become aware of to the designated university authorities.

II. Understanding of Legal and Ethical Responsibilities

I understand that sexual harassment is prohibited not only under university policy but also ,Liberia panel code law including but not limited to:

- Title 17 of the Revised Code of Laws of Liberia

As a professor, I am responsible for setting an example in both professional conduct and the teaching of moral values. I recognize that sexual harassment is inconsistent with Catholic social teaching and is a violation of the law.

III. Training and Resources

I acknowledge that the university offers training and resources on preventing sexual harassment. I commit to completing any required sexual harassment prevention training as scheduled by the university.

Date of the most recent training completed: _____

IV. Reporting and Confidentiality

I understand that if I become aware of a sexual harassment incident, I have an obligation to report the matter to (Director of Student Affairs). I acknowledge that the university will handle all complaints with appropriate confidentiality, consistent with applicable legal requirements.

V. Disciplinary Actions

I understand that failure to comply with this policy or failure to report known instances of sexual harassment may result in disciplinary action, up to and including termination of employment.

Professor or Employee's Full Name: _____

Department: _____

Signature: _____

Date: _____

For Administrative Use Only

Received by: _____

Date: _____

This form is designed to reflect the university's dedication to legal compliance while maintaining fidelity to Catholic principles and ethics. Please adjust according to your university's specific policies and procedures.