

# **SPIRITAN ACADEMY**

## **A CATHOLIC DEMONSTRATION SCHOOL**

Bishop John Collins Teachers College

Stella Maris Polytechnic University

St. Joseph Campus, Capitol Hill

Monrovia, Liberia



# **Information Brochure**

## **Academic 2025 - 2026**



***Price US\$5.00***

## HEALTH RESTRICTIONS AND PROTOCOLS TO BE OBSERVED

1. Compulsory hands washing before entering school grounds by all.
2. Each student is required to come to school with a personal hand sanitizer.
3. Absolutely, there will be no sharing of lunch.
4. Parents and guardians will be required to pick up students from campus or may designate someone with the consent of Administration.
5. If you feel unwell, stay at home and call your healthcare provider. In case of illness, please make sure that the school is notified.
6. Any student/staff who is sick will be isolated and family will be immediately contacted.

### Solid Wastes Management

Solid wastes from classrooms, bathrooms, offices as well as around the premises of our school are to be properly managed by everyone (janitors, students, staff and guests). In disposing, collecting and transporting wastes, it is important to separate plastic, glass, paper, card, wood, aluminum, electrical and organic wastes so as to avoid contamination and environmental problems. Once collected from the classrooms, bathrooms, offices and premises of the school, they must be placed in separate containers that will be marked with the appropriate recycle sign.

This is the generally used recycle sign. 



Plastic wastes sign



Sign for glass



Sign for paper, card and wood



Recyclable aluminum



Electrical waste

# All About Spiritan Academy

**Spiritan Academy** is a Catholic Demonstration School of the Bishop John Collins Teachers College (**BJCTC**), Stella Maris Polytechnic University which is owned and operated by the Catholic Archdiocese of Monrovia.

The Demonstration School is purposely established to effectively carry out the Pre-Service and In-Service Teacher Training Programs within the Bishop John Collins Teachers College. In other words, the Pre-service and In-service student-teachers are allowed to show at the Demonstration School the skills and professional knowledge which they have gained during their training. This dream was pioneered by Sr. Mary Laurene Browne, OSF.

- ✚ Under the astute leadership of Sr. Mary Laurene Browne, OSF, Spiritan Academy began its formal operation on Monday, September 8, 2008 during the 2008/2009 Academic Year.
- ✚ The name **Spiritan** was chosen in honor of the pioneer Catholic Missionaries, the Holy Ghost Fathers called Spiritans who came in 1842 and opened the very first Catholic School in Liberia.
- ✚ The pioneer classes included 30 first graders (17 Boys /13 Girls) and 20 second graders (9 Boys / 11 Girls).

## Pioneer Students



- ✚ As a matter of strict policy, each grade is expected to contain only thirty (30) pupils, proportionally 15 girls and 15 boys, provided everything is held constant.
- ✚ A grade was added each academic year until the school reached the 12<sup>th</sup> grade in Academic Year 2017 / 2018. However, **ninth, tenth, eleventh** and **twelfth** graders are not accepted from without.

# All About Spiritan Academy

- ✚ Staff qualifications range from AA, Bachelor, and Master Degrees in various disciplines of Education. Also, the school has teachers with B', C' certificates and Diplomas in related fields of study.

## Spiritan Traditions

Since the establishment of the school, the following have been key **traditions** in the school:

**Christmas Outreach** - This tradition is practiced every December. During the Christmas Season, students of the school contribute food and nonfood items. At the end of the collection, these items are taken to selected towns, villages, schools, or orphanages to be distributed to less fortunate children whose parents cannot afford to make them smile during the season. Over the years, the Outreach had gone to several locations to include Buchanan, Roberts field Highway, Bomi Highway and Kakata Highway respectively.

**Charity Program:** Spiritan encourages students to pay charity. This is any little amount that a student will afford to donate from their lunch money. Donations collected go towards helping less fortunate children in other schools or communities. A reading room has been built and equipped in Nyaforta, Bopolu County, from donations. There is an ongoing Library project at Concrete Foundation School in Cotton Tree, Margibi County.

**Day of the African Child** – Every June specially June 16, Spiritan joins hundreds of other children the World over to celebrate the Day of the African Child, a day on which several hundreds of children were murdered in South West Township (SOWETO) in South Africa during the Apartheid Era. The day is pre-celebrated if the 16 falls on a non-school day.

**All Sports Day** - It is often said that all work and no play makes Jack a dull boy. Spiritan Academy hosts an All Day – Sports festival in March of every academic year. At the sports festival, students are divided into four houses: Kpakala House, Laurene House, John Collins House and Zieglier House. Students play several sports among themselves and at times with other schools.

**Annual Dinner** – This dinner is held at the end of the Academic Year. Each student is required to come to the dinner along with their parents (Mother & Father).

**Annual Retreat** – This annual retreat is held each year to separate students from academic activities and enable them have a sober reflection on why they are in school and their roles and responsibilities as students and members of the society.



# All About Spiritan Academy

**Career Day** – On this day, students come to school in their respective future career attires. Special guests of diverse professional backgrounds are invited to speak to the students about careers.

## First Graduating Class

Fourteen (14) 12<sup>th</sup> Grade students completed the course of study prescribed by the Ministry of Education and implemented by Spiritan Academy during 2017 / 2018 Academic Year.

The First Thanksgiving Mass for the fourteen (14) senior students of the 12<sup>th</sup> grade was held at the Poly Gym, Stella Maris Polytechnic Campus on Sunday, July 15, 2018 at 10:00 AM prompt.

Students who graduated were: Casin D. Abraham, E. Kehdoe Glay, Massa I. L. Gray, James D. Jallah Jr., P. Gerald Jeremiah, Harold T. Jones, Jr., Sharon Faith Sleh, Rocky R. M. Smith, Philemon E. Tarpeh, Leona B. Teetoe, Prince Zebe, Kadijatu D. Sackor, James P. Porkpah Jr., and Yvonne B. Woods.



**First Graduating Class**



*Sr. Mary Laurene Browne, OSF giving special remark during Spiritan Academy First Graduation and Thanksgiving Mass.*

# Spiritan Administrators



← **Rev. Adolphus W. P. Swen, BTH, Med  
PRINCIPAL**

Contact: (+231)0886539519/0770407716

E-mail address: [wenniepoilogue@yahoo.com](mailto:wenniepoilogue@yahoo.com) /  
[wennniepoilogue75@gmail.com](mailto:wennniepoilogue75@gmail.com)



**Mr. Emmanuel D. Kerl, BSc Ed.**

**VICE PRINCIPAL for ADMINISTRATION**

Contact: (+231)886571870/0775632331

E-mail address: [kerlemmanuel9@gmail.com](mailto:kerlemmanuel9@gmail.com)



**Mrs. Naomi M. Gboyah, BSc Ed., Med  
VICE PRINCIPAL for INSTRUCTION**

Contact: (+231)770459373/0886303929

E-mail address: [naomimarjay@gmail.com](mailto:naomimarjay@gmail.com)



**Ms. Eugenia D. S. Togba, BSc Ed., Med  
VICE PRINCIPAL for STUDENTS' AFFAIRS**

Contact: (+231)775744177/0886881893

E-mail address: [eugeniatogba2018@gmail.com](mailto:eugeniatogba2018@gmail.com)



**Mr. William Brooks, AA  
REGISTRAR**

Contact: (+231) 0886307570/0770307570

E-mail: [williambrooksbest@gmail.com](mailto:williambrooksbest@gmail.com)

**E-mail:** [Spiritanacademy2008@gmail.com](mailto:Spiritanacademy2008@gmail.com)

[Facebookspiritanacademy2008](https://www.facebook.com/spiritanacademy2008)

*Ad astra per aspera.  
(To the stars by hard ways)*

# Information on Registration, Tuition & Other Fees

## Focus on Enrichment Program & Entrance Exam

**Enrichment Program** will run from **July 14, 2025 to August 15, 2025**

**Entrance Registration Period:**

**Registration for Entrance Exams: Monday, June 2, 2025 to Friday, August 1, 2025 from 9:00 am to 4:00 pm daily.**

**The Entrance Examination Fee is Twenty-five United States Dollars (US \$25.00)**

### Entrance Registration Procedure – New Student

**Step 1:** Write the name of your child, ward, or sponsored student on the Entrance Examination log at the office of the Administration.

**Step 2:** Proceed to the office of the registrar to continue your child, ward, or sponsored student's registration process.

**Step 3:** Return the Entrance Examinations Application Form with a color passport – size photo within three working days.

**Step 4:** Bring your child, ward, or sponsored student to sit the Entrance Examinations on **Saturday, August 2, 2025 at 10:00 am** on the school's campus.

**Step 5:** Check our bulletin board for the **Entrance Examinations results** that will be posted for successful candidates as of **Friday, August 8, 2025 at 3:00 pm.**

### *Requirements for Admissions for Successful Candidates for the 2025 / 2026 Academic Year:*

- i) Applicant must satisfactorily pass the Entrance Examinations in both Mathematics and Language Arts.
- ii) Applicants must pick up **Spiritan Academy's Admission/Registration form** and **good behavior bond** from administration.
- iii) Applicant **must fill in the detailed Spiritan Academy's Admissions** form and sign the good behavior bond and submit same with all other credentials at the office of the administration. There will be absolutely no exception.
- iv) Applicant must provide the followings:
  - Original copy of grade sheet / report card from last school attended and 2 photo copies.
  - Original copy of transcript from last school attended.
  - One (1) letter of recommendation from last school attended.
  - One (1) letter of recommendation from your community.
  - One (1) letter of recommendation from Priest, Pastor or Imam.

# Information on Registration, Tuition & Other Fees

- Original copy of recent Health Certificate from a reputable health center.
- Original copy of Birth Certificate and 2 photo copies.
- Provide telephone/cell number of principal of last school attended (The school will be contacted to verify the authenticity of the child's documents.)
- A signed Spiritan Academy's Good Behavior Bond.
- Sit an interview along with parents / guardians. Please read entrance result for your child/children's interview date.

## Fees:

**Note:** All parents wishing to enroll their children/child/ward at Spiritan Academy are required to pay an annual **Spiritan Academy Parents Teachers Association (SAPTA)** due of **US \$ 50.00 during registration.**

**A. Old Students:** **Friday, July 4, 2025 to Monday, August 4, 2025 (9:00 am – 4:00 pm daily).** Absolutely no old student will be registered after this period. Any Old Student not registered before this period will be immediately replaced!

## Registration Procedures – Old Students

**Step 1:** Obtain your child, ward or sponsored student's financial clearance from the registrar's office.

**Step 2:** Take the financial clearance to the class sponsor of your child, ward or sponsored student to sign for his/her 2024/2025 grade card if you have not received your Report Card.

**Step 3:** Please check his/her name on the **current grade log** in the **Administration's Office if and only if** he/she will return for 2025/2026 School Year. This procedure must be followed by all old students before proceeding with payment. Before receiving the OK slip for registration you must come along with your child's report card and pay the full SAPTA due.

**Note:** The Class Sponsor will not release the Report Card to you if your child's borrowed books have not been returned in full and in good condition. Missing or damaged books must be paid for.

**Step 4:** Proceed with your 2025/2026 Registration!

a. Continue your Registration at the Registrar's Office.

b. Pick up your child, ward, or sponsored student's textbooks at Spiritan Academy upon notification.

**B. New Students:** **Monday, August 11, 2025 – Friday, August 22, 2025**  
9:00 am – 4:00 pm daily for all classes.



# Information on Registration, Tuition & Other Fees

**Step 6:** Immediately proceed to the office of the Administration to pick up the following:

- a. Check list of documentation
- b. A detailed Registration/Admission Form.

**Step 7:** Fill in the detailed Registration/Admissions Form and submit it to the Office of the Administration within three (3) working days.

**Step 8:** **Pay the full SAPTA due of US \$ 50.00** and obtain a “Registration Card for 2024/2025 Academic Year” from the Administration office and proceed to the Registrar’s Office for payment of tuition and other fees.

**Step 9:** Proceed with your 2025/2026 Registration!

- a. Obtain bank deposit slip from the Registrar’s Office and pay your fees at the designated bank.
- b. Pick up your child, ward, or sponsored student’s textbooks and Uniforms at Spiritan Academy upon notification.

## C. Qualification for Acceptance – New Students

The school accepts children of school-going ages irrespective of Religion, Creed, Ethnic Background, Race, etc.

### *Age Range per applicant per Grade Level*

<u>Grade Level</u>									<u>Age Range</u>
1	-	-	-	-	-	-	-	-	5 - 7 years
2	-	-	-	-	-	-	-	-	6 - 8 years
3	-	-	-	-	-	-	-	-	7 - 9 years
4	-	-	-	-	-	-	-	-	8 - 10 years
5	-	-	-	-	-	-	-	-	9 - 11 years
6	-	-	-	-	-	-	-	-	10 - 12 years
7	-	-	-	-	-	-	-	-	11 - 13 years
8	-	-	-	-	-	-	-	-	12 - 14 years

# Information on Registration, Tuition & Other Fees

## West African Examinations Council (WAEC):

This fee is not embedded in our bulk figure for the third, sixth, ninth and twelfth Graders.

The school shall duly inform the parents, guardians, sponsors and students as soon as WAEC releases fees for the examinations.

**i. Compulsory Computer Literacy Lab** began in September of Academic year 2016 / 2017 for Grades 4 - 12.

Fee for computer classes is embedded in the bulk figure.



Computer  
Lab



Library

# Science Laboratories

ii. **Science Labs (Biology, Chemistry and Physics)** began in September of Academic year 2016 / 2017 for Grades 10 – 12.

Fee for Science Labs is also embedded in the bulk figure.

General Science Teachers shall perform elementary experiments between Grades 1 – 9.

*Biology  
Lab*



*Chemistry  
Lab*

*Physics  
Lab*





# Teachers' Application & Uniform

**Applications from Teachers** who wish to teach at Spiritan Academy will be accepted from **Monday, July 7 – Friday, August 1, 2025.**

A test of English proficiency and other professional areas (Lesson planning, Classroom Management/Control; professional ethics, etc.) will be administered on **Tuesday, August 12, 2025 for contacted teachers.**

**Interview for all candidates** (New teachers) will be conducted on **August 13 & 14, 2025.** Posting of New Teachers' results for the Academic Year 2025/2026 will be on **Tuesday, August 19, 2025.**

**Assumption of the blessed virgin Mary (Holy Day of Obligation) August 15, 2025**

## **Qualification**

Teachers who wish to apply at Spiritan Academy for teaching positions must:

**a) Hold a Grade “C” or “B” Certificate, and AA or BSC / BA Degree** in Teacher Education from a reputable Teacher Training Institute.

**b) Speak at least one of the Liberian languages; Kpelle or Bassa is an advantage.**

## **Requirements for Teachers Application**

Letter of Application (Hand written)

Curriculum Vitae (type written or computerized)

Original & Photo copies of:

High School Diploma

High School Certificate (WAEC/WASSCE)

Professional Documents

Health Certificate

Work Permit - non-Liberians only

## **Uniform: Full – Time Teachers**

### **Female:**

Midi Navy blue skirt 6 inches below knees

White short - sleeved blouse with navy blue jacket

Red scarf

Stockings or knee hi with black pumps

Black shoes (no sandals, no slippers)

Exotic hairdos and excessive make up, excessive or gaudy jewelry are not allowed

### **Male:**

Navy blue long trousers

Plain white long – sleeved shirt

Black long tie with Spiritan logo

Navy blue jacket

Black belt

Black socks

Black shoes



# Students' Uniform Information

Boys	Girls
Trousers (short, a tradition for all grades)	Jumper
Shirt (Short Sleeved)	Blouse
Tie with Spiritan Logo	Bow
Beret	Beret
Black Shoes (not boots, please see sample in bookstore) No Exception!	Black shoes (Not boots, please see sample in bookstore)
Spiritan socks only No exception!	Spiritan Anklets only No exception!
P .E. Suit	P. E. Suit
Plain all – over white sneakers. (No black, red or mixed colors) No exception!	Plain all – over white sneakers. (No black, red or mixed colors) No exception!
Sweater (Spiritan: long + short sleeved to be worn only cold time)	Sweater (Spiritan: long + short sleeved to be worn only cold time)
Jacket (For official use only)	Jacket (For official use only)

Sample of black shoes to be worn by both boys and girls are in the bookstore, so are the socks.

**Note:** Any student who will not be properly attired will lose valuable teaching time by being sent home.

## SAT Test Information

### SAT Test Tutorial for students in Grades 10, 11 & 12

**The Scholastic Assessment Test (SAT)** is a globally recognized, more reliable and validated standardized test used for college admissions in the United States and around the world - your exam scores are used as a predictor of your success in college. Colleges and universities look at the combination of high school grades and SAT scores. Basically, three skill sets – reading, mathematics, and writing are assessed. The skills assessed are critical reading, grammar and usage, identifying errors in a written passage, arithmetic operations, algebra, geometry, statistics, and probability. The three sections (**reading, mathematics, and writing**) are all assessed during the same day. The SAT is a timed test. The test, if a student uses all the time available to them, takes three hours and 45 minutes.

# Subjects Taught at Spiritan Academy - Grades 1 - 12

## **1. Language Arts**

- a) English Grammar (Grades 1-12)
- b) Handwriting (Grades 1-3)
- c) Literature (Grades 7-12)
- d) Dictation & Composition (Grades 1– 12)
- e) Critical Thinking & Creative Writing (Grades 1 – 9)
- f) Liberia Reads! (Grades 1 – 3)
- g). Speech & Drama (Grades 1 – 9)
- h). Liberia Reads to Learn! (4 – 6)

## **2. Languages**

- a) French (Grades 1 – 9)
- b) Kpelle (Grades 1 - 6)
- c) Bassa (Grade 7 - 9)

## **3. Science**

- a) General Science (Grades 1-9)
- b) Biology (Grades 10 - 12) (Emphasis is on Grade 10)
- c) Chemistry (Grades 10 - 12) (Emphasis is on Grade 11)
- d) Physics (Grades 10 - 12) Emphasis is on Grade 12

## **4. Fertility Awareness and Environmental Studies (Grades 1 - 9)**

## **5. Physical & Health Education (Grades 1 - 9)**

## **6. Character Formation (Grades 1 - 9)**

## **7. Character Development (10 – 12)**

- 8. a)** General Mathematics (to be taught as Word Problems, Number Problems, Geometry and Mental Drills, 1 – 9)
- b) Geometry (Grades 1-12)
- c) Algebra (Grades 10-12)
- d) Trigonometry (Grades 10-12)

**Note:** The components b, c, and d under Mathematics are taught separately, but are given a cumulative average.

## **9). Social Studies**

- a) Geography (Grades 1 - 12)
- b) History (Grades 1 - 12)
- c) Civics (Grades 1 - 12)

## **10). Religious Education (Grades 1 - 12)**

## **11). Art & Composition (Grades 1 - 9)**

## **12) Computer Science (4 – 12)**

**Please note:** Book bags are to be flexible for easy folding into the cubicles.  
Book bags that are not flexible will not be accepted!

# Payment Plan - Old & New Students

## Payment Plan - Old Student

Grade Range	Fees Yearly	Annual SAPTA Due <b>To be paid at Registration</b>	First Payment At registration <b>July 4 – August 4, 2025</b>	Second Installment <b>November 1 – 30, 2025</b>	Third & Final Installment <b>March 1 – 31, 2026</b>
1 – 3	US\$1,270.00	US \$ 50.00	US\$640.00	US\$380.00	US\$250.00
4 – 6	US\$1,455.00	US \$ 50.00	US\$735.00	US\$435.00	US\$285.00
7 – 9	US\$1,525.00	US \$ 50.00	US\$770.00	US\$455.00	US\$300.00
10 – 12	US\$2,225.00	US \$ 50.00	US\$1,120.00	US\$665.00	US\$440.00

## Payment Plan - New Student

Grade Range	Fees Yearly	Annual SAPTA Due <b>To be paid at Registration</b>	First Payment At registration <b>August 11 – 22, 2025</b>	Second Installment <b>November 1 – 30, 2025</b>	Third & Final Installment <b>March 1 – 31, 2026</b>
1 – 3	US\$1,400.00	US \$ 50.00	US\$705.00	US\$420.00	US\$275.00
4 – 6	US\$1,585.00	US \$ 50.00	US\$800.00	US\$475.00	US\$310.00
7 – 8	US\$1,655.00	US \$ 50.00	US\$835.00	US\$495.00	US\$325.00
Foreign Students 1 – 8	US\$3,010.00	US \$ 50.00	US\$1,810.00	US\$750.00	US\$450.00

**Not included in the bulk fees:** WASSCE (Grade 12) Tutorial fees = US \$125. WAEC (Grade 9) Tutorial fees = US \$ 100.00. **To be paid during registration.**

The bulk figures include **Registration, Tuition, Sporting Activities, End of the Year Dinner, ID card, Lanyard, textbooks rental, Excursion & Library** for all students. **Fees for uniforms are included in the bulk fee for new students only.**

**Please note:** Fees must be paid as scheduled or earlier but not later so as to enable the smooth running of the institution.

It is absolutely necessary to pick up a Spiritan Academy's brochure early before each academic year in order to acquaint yourself with fees and payment schedule.

**Note:** Without this brochure, you will not be allowed to register your child, ward or sponsored student.

# Important Information

## Policy on Cell phones and other electronic gadgets:

No student is allowed to bring **cell phones** and or **electronic gadgets** to school at any time. If such phone and or gadget is caught, it will not be given back. In case of emergency, parents are to call the **homeroom teacher or any of the Administrators**. Homeroom teachers listing and contact numbers will be posted at the beginning of the Academic Year.

## Orientation:

**Day One (1)** - Tuesday: August 26, 2025, 10:00 am - 12: 00 noon

(Grades 1, 2, & 3) both old and new students. **Please bring your own lunch.**

**Day Two (2)** - Wednesday: August 27, 2025, 10:00 am - 12: 00 noon

(Grades 4, 5, & 6) both old and new students. **Please bring your own lunch.**

**Day Three (3)** – Thursday: August 28, 2025, 10:00 am - 12: 00 noon

(Grades 7, 8, 9, 10, 11 & 12) both old and new Students. **Please bring your own lunch.**

- + A set of uniforms is included in the fees for new students only.
- + **Feeding is not in the bulk fees** because it is still being suspended.
- + Please be informed that students will **buy their lunches** from the school's cafeteria.

## Arts and Science Programs

By directive of the Ministry of Education, Republic of Liberia, no student will be required to write all nine subjects during the West African Senior Secondary Certificate Examination.

To this end, the Administration of Spiritan Academy introduced its Arts and Science programs to the outgoing 12<sup>th</sup> grade students of 2019/2020 school year. Since the Academic year, 2020/2021 and on, all 10<sup>th</sup> grade students have been given the opportunity to select either the Arts or the Science Program.

Based upon your child's decision, the school will advise him / her after reviewing all of his / her past performances through its Academic Advisory Committee (**AAC**).

**Note: Classes for Academic 2025/2026 (from grades 1 to 11) will officially resume on Monday, September 1, 2025. Students in grade 12 will resume classes on Monday, August 11, 2025.**



# Important Information

## Parents, Guardians, Sponsors, Students are to:

1. Follow strictly all health protocols and the payment plan for all fees as stipulated in this brochure.
2. Ensure that each student is properly attired. Students coming to school not properly attired will **Not** be allowed to sit in class.
3. Avoid coming to school without the necessary book(s) and book bags.
4. Avoid coming to school late. All students must be on campus at 7:30 AM. Any student coming to school after 8:00 am will be sent home. In case of any emergency, the school should be immediately contacted.
5. Unless indicated otherwise, no student(s) is to be on campus thirty (30) minutes after dismissal time. **A negligent fee of US\$5.00 will be charged for each late pick up. HOWEVER, PARENTS/GUARDIANS WHO CONSISTENTLY IMPOSE BABY-SITTING ON THE FACULTY/STAFF MAY BE ASKED TO WITHDRAW THEIR CHILD / CHILDREN AT THE END OF THE SEMESTER OR ACADEMIC YEAR.**
6. At no time students are allowed to chew gum or bring sugar candies to school. Please give the children fruits, milk, nuts, benne seed candy, milk candy, real fruit juices, peanut butter/ jelly or fried eggs, sandwiches, shortbread. Healthy eating means healthy living.
7. We do not accept that teachers at Spiritan Academy serve as home tutor(s) for any Spiritan student. If it is found out, the teacher will be immediately dismissed and the student expelled.
8. We highly discourage parents from giving gifts (money, or otherwise) to the individual teacher teaching their child/children. This has the tendency to impair fair grading judgment.
9. We encourage parents, guardians and sponsors to visit the classes during instructional time. Your feedback will help promote a conducive learning environment.
10. Parents, guardians, sponsors and students are advised to always read the Spiritan Academy Handbook in order to follow the policy of the school.

# Academic Calendar, 2025 | 2026

## Four (4) Terms Instructional Period

1. First Instructional & Administrative – Staff Meeting, Tuesday, August 12, 2025

2. **Teachers' Refresher Seminar – Thursday, August 21 – Friday, August 22, 2025**

**I. FIRST TERM: Monday, September 1 – Wednesday, November 5, 2025**

 **Instructional Period I: Monday, September 1, 2025 – Friday, September 26, 2025**

**Week I: September 1 – September 5, 2025**

**First Mass (Opening of School) - Friday, September 19, 2025 @ 10:00 am**

**First Open House Meeting – Friday, September 26, 2025 at 4:00 pm**

**Education Day (Working Holiday), September 29, 2025**

**Week II: September 8 – September 12, 2025**

**Week III: September 15 – September 19, 2025**


**Week IV: September 22 – September 26, 2025**

**Submission of First Mid-Term Test Items – Friday, September 19, 2025**

**First Mid - Term Test: Monday, September 29 – Friday, October 3, 2025**

**National Teachers' Week, October 1 – 3 (Teachers Appreciation Week)**

**International Day of the Girl Child (Working Holiday), October 11, 2025**

 **Instructional Period II: Monday, October 7, 2024 – Thursday, October 23, 2024**

**Week I: October 6 – 10, 2025**

**Week II: October 13 – 17, 2025**

**United Nations Day (Working Holiday), October 24**

**Week III: October 20 – 23, 2025**

**Submission of First Mid-Term Test Grades – Monday, October 17, 2025**

**Submission of First Term Exam Items – Monday, October 20, 2025**

**First Term Revision: Monday, October 27 – Wednesday, October 29, 2025**

# Academic Calendar, 2025 / 2026

**All Saints Day (Holy Day of Obligation), Friday, November 1, 2025**  
**International Day for Science & Technology (Working Holiday),**  
**Science Fair - November 28, 2025**

*2018/2019  
science Fair*



# **Academic Calendar, 2025 / 2026**

**First Term Final Exams: Thursday, October 30 – Wednesday, November 5, 2025**

**Thanksgiving Day – Thursday, November 6, 2025**

**First Term Break – November 6 – 7, 2025**

**II. SECOND TERM: Monday, November 10, 2025 – February 4, 2026**

 **Instructional Period I: Monday, November 10 – Friday, December 5, 2025**

**Week I: November 10 – 14, 2025**

**Week II: November 17 – 21, 2025**

**Submission of First Term Final Exam Grades – Friday, November 14, 2025**

**Week III: November 24 – 28, 2025**

**William V. S. Tubman's Birthday (National Holiday), November 29, 2025**

**Immaculate Conception – Monday, December 8, 2025**

**Submission of second Mid-Term Test Items – Thursday, November 27, 2025**

**Week IV: December 1 – 5, 2025**

**International Day of Disabilities (Working Holiday), December 5, 2025**

**Second Open House Meeting – December 5, 2025**

**Second Mid-Term Test–Monday, December 8 –Friday, December 12, 2025**

**Community Service – Friday, December 12, 2025(Grades 7<sup>th</sup> - 12<sup>th</sup>)**

 **Instructional Period II: Monday, December 15 – Friday, January 23, 2026**

**Week I: December 15 – 19, 2025**

**Christmas Cantata, Thursday, December 18, 2025**

**Christmas Excursion (Outreach & Party), Friday, December 19, 2025**

**Christmas Break, Monday, December 20 – Friday, January 2, 2026**

**The solemnity of Mary Mother of God (Holy Day of Obligation) Thursday - January 1, 2026**

**Classes begin Monday, January 5, 2026**

**Submission of Second Mid-Term Test Grades – Friday, January 9, 2026**

**Week II: January 5 – 9, 2026**

**Week III: January 12 – 16, 2026**

**Week IV: January 19 – 23, 2026**

**Submission of Second Term Exam Items – Friday, January 16, 2026**

**Second Term Revision: Monday, January 26, 2026–Wednesday, January 28, 2026**

**Second Term Final Exams: Thursday, January 29–Wednesday, February 4, 2026**

**Annual Retreat – Friday, February 6, 2026**

**SECOND TERM BREAK (SEMESTER): FRIDAY, FEBRUARY 6, 2026 – FRIDAY, FEBRUARY 13, 2026.**

**Armed Forces Day, Wednesday, February 11, 2026**

**CLASSES RESUME MONDAY, FEBRUARY 16, 2026**



# Academic Calendar, 2025 / 2026

## III. THIRD TERM: February 16, 2026 – April 24, 2026

**Submission of Second Term Final Exam Grades – Friday, February 20, 2026**

 **Instructional Period I: Monday, February 16 – Tuesday, March 13, 2026**

**Week I: February 16 – 20, 2026**

**Ash Wednesday - MASS - Wednesday-February 18, 2026**

**Week II: February 23 – 27, 2026**

**Week III: March 2 – 6, 2026**

**Third Open House Meeting – Friday, March 6, 2026 @ 4:00 pm**

**Week IV: March 9 – 13, 2026**

**African Child Feeding Day (Working Holiday) March 1, 2025**

**Submission of Third Mid-Term Test Items – Monday, March 9, 2026**

**Third Mid-Term Test: Monday, March 17, 2026 – Monday, March 23, 2026**

**Decoration Day - Celebrated Every Second Wednesday in March (National Holiday), March 11, 2025**

**J. J. Roberts Birthday (National Holiday), Sunday, March 15, 2026 (To be observed on Monday, March 16, 2026).**

 **Instructional Period II: Tuesday, March 24 – April 14, 2026**

**Week I: March 24 – March 27, 2026**

**Annual Sports Day – Saturday, March 28, 2026**

**Week II: March 30 – March 31, 2026**

**Easter Break Begins on Wednesday, April 1, 2026 to Monday, April 6, 2026**

**Submission of Third Mid-Term Test Grades – Thursday, April 9, 2026**

**Week III: April 6 – April 9, 2026**

**Week IV: April 13 – 14, 2026**

**National Fast & Prayer Day (National Holiday), April 10 (Second Friday)**

**Submission of Third Term Exam Items – Monday, April 6, 2026**

**Third Term Revision: Wednesday, April 15, 2026 – Friday, April 17, 2026**

**Third Term Final Exams: Monday, April 20 – Friday, April 24, 2026**

**Third Term Break: Monday, April 27 – Tuesday, April 28, 2026**

**Classes Resume on Wednesday, April 29, 2026**

**World Malaria Day (Working Holiday), April 25, 2026**

# Academic Calendar, 2025 / 2026

## IV. FOURTH TERM: April 29, 2026 – June 24, 2026

 Instructional Period I: Tuesday, April 22 – May 19, 2026

**Month of May (Month of Holy Rosary)**

**Week I:** April 29 – May 1, 2026

**Community Service – Friday, May 8, 2026 (Grades 7<sup>th</sup> - 12<sup>th</sup>)**

**Week II:** May 4 – May 8, 2026

**Variety Show - - - - - Friday, May 15, 2026**

**Submission of Third Term Final Exam Grades – Friday, May 1, 2026**

**Week III:** May 11 – May 15, 2026

**Unification Day (National Holiday), Thursday, May 14, 2026**

**Week IV:** May 18 – 19, 2026

**Fourth Open House Meeting – Friday, May 15, 2026 at 4:00 pm**

**Ascension of Jesus (Holy Day of Obligation) Thursday- May 14, 2026**

**Submission of Fourth Mid-Term Test Items – Monday, May 11, 2026**

**Fourth Mid-term Test: Wednesday, May 20 – Tuesday, May 26, 2026**

**Career Day - - - - - May 29, 2026**

**African Liberation Day/National Culture Day (Working Holiday), May 25, 2026**

 Instructional Period II: May 27 – June 12, 2026

**Week I:** May 27 – 29, 2026

**Week II:** June 1 – 5, 2026

**Week III:** June 8 – 12, 2026

**World Population Day (Working Holiday), June 11, 2026**

**Day of the African Child (Working Holiday), Tuesday, June 16, 2026**

**Submission of Fourth Term Final Exam Items – Tuesday, June 9, 2026**

**Fourth Term Revision: Monday, June 15 – Wednesday, June 17, 2026**

**World Drugs Day (Working Holiday), June 26, 2026**

**Fourth Term Final Exams: Thursday, June 18 – Wednesday, June 24, 2026**

**Note:** At least two quizzes should be given before the revision for each quarter final exams.

**Annual Dinner - - - To be decided**

**Distribution of Report Cards - To be decided**

**Class & Awards Day - - To be decided**

**Junior & Senior Prom - - To be decided**

**Graduation / Thanksgiving Mass - - - To be decided**

# Outreach Activities



*Educational Outreach at Lake  
Piso, Grand Cape Mount County*



*Retreat at  
Riverside  
Resorts,  
Hotel*





# Outreach Activities



*John W.  
Gbassay  
Beach  
Resort*



## *Annual Sports Day*





# Recreational Activities



*2017/2018 Junior &  
Senior Prom*



*2017/2018 Junior &  
Senior Prom*



# Thanksgiving Mass



*2017/18 Thanksgiving Mass*



*2018/19 Thanksgiving Mass*



# Outreach Activities

## Christmas Excursion (Outreach & Party) Bomi County





# Outreach Activities

## Nyaforta Public School Reading Room Project Bopolu, Gbapolu County



*Built and furnished by Spiritans at the cost of US \$ 10,000.00*

*We are our brothers'/sisters' keepers. We must in the spirit of sharing and for the love of God reach out to those who struggle to meet their rightful needs. This is what Spiritans try to do particularly with their own resources. Among other things, they see libraries and reading rooms as being essential to schools, hence their efforts to multiply these in poor schools which do not have them.*



*Spiritan Academy Ongoing Library project at  
**Concrete Foundation Senior High School** in  
Cotton Tree Community, Marqibi County,*



# Names of Pioneer Students

## GRADE ONE 2008/2009

<u>No</u>	<u>Last Name</u>	<u>First Name</u>	<u>Gender</u>
1.	Bainda,	Sanfeos K.	F
2.	Bility,	Lassana S.	M
3.	Blawah,	Fatumata D.	F
4.	Brooks, III	Jethro W.	M
5.	Bropleh,	Nudeh	F
6.	Cooper,	Welleh	F
7.	Dosii,	Jamesetta	F
8.	George,	Maxwell	M
9.	Glavgbe,	Augustine W.	M
10.	Gweh,	Annette	F
11.	Haider,	Salome	F
12.	Johns,	Steven S.	M
13.	Kaba,	Rachael	F
14.	Kandankai,	Joel E.	M
15.	Kennedy,	Vancouver	M
16.	Kollie,	Marcus	M
17.	Kpaiwolo,	Bob	M
18.	Kromah,	Emmanuel	M
19.	Kromah,	Yousuf A.	M
20.	Mulbah,	Paul P.	M
21.	Nimlry, III	Andrew	M
22.	Hady,	Sheriff A.	M
23.	Smith,	Kelvin A.	M
24.	Tamba, Jr.	Jackson	M
25.	Tar,	Theodorsia	F
26.	Tarweh,	Darwom	F
27.	Tweh,	Miriam	F
28.	Cerue,	Wade D.	F
29.	Zarzar, Jr.	Emmanuel K.	M
30.	Zuo,	Quizor V.	F

n

# Names of Pioneer Students

## GRADE TWO 2008\2009

<u>No</u>	<u>Last Name</u>	<u>First Name</u>	<u>Gender</u>
1.	Barbu,	Achim	M
2.	Chukwudebelu,	Amarachi E	F
3.	Dapaye,	Ralph	M
4.	Deline,	Maryzoe	F
5.	Flowers,	Fetzgerald	M
6.	Gibson,	Jowee I.	M
7.	Howard,	Kebbeh	F
8.	Kingslay,	Krubah	F
9.	Morris,	Isaac	M
10.	Nagbe,	Jlasnotti	F
11.	Nnolika,	Blessing	F
12.	Saytonneh,	Jerrold J.	M
13.	Sheriff,	Musa	M
14.	Sherman,	Armesia A.	F
15.	Sillah,	Fatumata A.	F
16.	Sleh,	Faith	F
17.	Sorsor,	Jacklyn	F
18.	Taylor,	Praise	F
19.	Whawhem,	James C.	M
20.	Zoekargo,	Zoekargotaye B.	M

## GRADE THREE SEMESTER II, 2008/2009

<u>No</u>	<u>Last Name</u>	<u>First Name</u>	<u>Gender</u>
1.	Kingslay,	Krubah	F
2.	Nagbe,	Jlasnotti	F
3.	Sherman,	Armesia A.	F
4.	Sleh,	Faith	F
5.	Sorsor,	Jacklyn	F

# Health Tips

## Key steps to remember to prevent the spread of COVID-19

1. Wash your hands with soap and water for 20-30 seconds
2. Avoid touching your face, eyes, mouth, nose
3. Avoid contact with people who are vulnerable or sick
4. Cover your coughs and sneezes with a tissue than throw it in the trash or with the bend of your elbow
5. Disinfect surfaces you frequently use
6. If you feel unwell, stay at home and call your healthcare provider
7. Only share information from trusted sources and do not blame or stigmatize others